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## OVERALL PLANNING

Planning your wedding is a special and beautiful time that you should enjoy to the fullest. I would be happy to accompany you on this journey and to take over the planning of your wedding. You can fully rely on my experience and look forward to your big day with a positive feeling and strong anticipation from the very first moment. I will guide you step by step from the first concept to your wedding day, attentively and full of empathy. Throughout the entire planning process, I will stay in close contact with you, ensuring everything happens exactly the way you want it to. And you will always be able to contact me if you have new ideas or wishes.

The overall planning includes:

- Getting to know each other and brainstorming about your wishes and ideas
- Researching a suitable location including date options and requesting offers
- Attending joint meetings such as location viewings and meetings with service providers such as florists, pâtissiers, photographers, etc.
- Development of a comprehensive wedding concept and a digital, personalized wedding folder, which will accompany you on your way to your wedding and will be continuously updated by me with current details and the status of the planning
- Recommendation and referral of professional wedding service providers that fully meet your wishes and needs
- Creating a detailed schedule for the wedding day
- Development of an individual budget adapted to your specifications, which is constantly updated during the planning process
- Joint development of an individual design and decoration concept
- Guest management and contact person for your guests during the planning
- Supervision on the day of the event (coordination and management of all service providers on site, supervision of the schedule, decorating your location, contact person for all guests)